

Early Start Discovery Space – School Excursion Terms and Conditions

Venue name: Early Start Discovery Space (ESDS)

Location: Building 21, University of Wollongong, NSW 2522

Phone number: 4221 3777

Email: discovery-space@uow.edu.au

Web Address: www.earlystartdiscoveryspace.edu.au

Booking and Payment

- Paying on the day: You will receive an itemised Tax Invoice by email or physical on completion of your visit.
- Invoice: An invoice will be created and sent to you within 14 days after the event. Payment then must be made within 30 days of the invoice date.
- Number of children and adults must be confirmed 7 days before your event though can be adjusted on the day to allow for any changes (minimum payment must be abided by).
- Please note GST does not apply to educational visits.
- All children must be paid for irrespective of being a member. There are no member discounts for School group bookings.

Cancellations and Refunds

- If you are not able to attend your booked excursion you must advise us within 5 working days to cancel or reschedule your visit, or receive a refund (if any payment has been made).
- No refunds will be given after this time though arrangements for rescheduling will be available

Conditions of Entry and Privacy Notice

- Please note that upon making a booking you are accepting the below conditions of entry. Upon entering the Early Start Discovery Space (Discovery Space) I hereby agree to be bound by and comply with the following Conditions of Entry.
- By requesting an excursion, you warrant that your principal or centre director has received appropriate consents from the parent or guardian of participating students for their child's participation in the Early Start Discovery Space (Discovery Space) activities including the recording and disclosing of personal information for Discovery Space purposes. Any photographs and video taken by children or teachers/carers should be for personal use only. Please respect the privacy of other visitors when taking photographs or video.
- Children and teachers may be photographed or have video footage of themselves taken by Discovery Space employees.
- We will seek your permission to use photographs or recordings for specified purposes related to the Discovery Space and the University of Wollongong.

I understand that failure to comply may result in a request to vacate the facility:

- The Entrant warrants that the Students will be supervised by the Entrant at all times under a minimum 1:8 adult to child ratio. If the Entrant does not meet this ratio then UOW reserves the right to refuse entry into the Early Start Discovery Space.
- During the visit to the Early Start Discovery Space, the Entrant and Students are required to comply with the directions and instructions (including but not limited to safety instructions) of Discovery Space. UOW, in its absolute discretion, has the right to exclude the Entrant from the Early Start Discovery Space if this obligation is not complied with.
- The Entrant warrants that it has conducted its own excursion risk assessments and has read the venue and safety information before attending the Early Start Discovery Space
- The Entrant warrants that it has received appropriate consents from the parent or guardian of the Students for the Student's participation in the Activity, including consents for photographs and recordings of the Student to be taken by UOW.
- The Entrant must respect the privacy of other visitors when taking photographs or video, and any photographs or videos taken by the Entrant will be for personal use only.
- The Entrant must communicate information relating to getting to the Early Start Discovery Space (found here) to bus drivers; and that while the bus bay out the front of the Early Start Discovery Space may be used for pick up and drop off, it is not available for bus parking for the duration of the excursion.
- The Entrant gives full permission for UOW to seek emergency medical services for the Entrant or Student should the Entrant or Student become injured or ill during the Activity, with the understanding UOW is not responsible for any expense incurred.
- The Entrant warrants that the Students are not at risk in participating in the Activity due to any health or medical conditions.
- The Entrant waives, releases and discharges all or any claim, right or cause of action which the Entrant or Student might have or which arises out of death, injury, damage or loss of any description which the Entrant or Student may suffer or sustain as the result of travel to and from or participation in the Activity. This waiver, release and discharge operate in favour of UOW.
- The Entrant indemnifies and keeps indemnified UOW, against all or any actions, suits, demands, claims, proceedings, costs, expenses, liabilities and judgements whatsoever arising out of, in connection with, or relation to the Entrant or Student participating in the Activity, or a breach of the warranties provided by the Entrant in these terms, except to the extent caused by UOW's negligence.

Definitions

- "Entrant" means the school, pre-school, organisation, educational group or company named on this form, who has booked a visit to the Early Start Discovery Space and includes each of its officers, members, employees, supervisors, agents, independent contractors and any volunteer assisting it in connection with the Activity.
- "Early Start Discovery Space" means the hands-on, child dedicated museum operated by UOW on UOW's Wollongong campus.
- "Activity" means attendance at and participation in activities at the Early Start Discovery Space.
- "UOW" means The University of Wollongong ABN 61 060 567 686 and includes each of its officers, members, employees, supervisors agents, independent contractors and any volunteer assisting it in connection with the Activity.
- "Student" means a child/children under the age of 18yrs who is participating in the Activity whilst the care and supervision of the Entrant.